

**Communities Scrutiny Committee Work Programme 2023/24**  
**Chairman: Councillor A Patel**

	<b>Item</b>	<b>Date</b>	<b>Progress/Comments</b>	<b>Lead Officer</b>
<b>27 June 2023</b>				
1	Resident Involvement Strategy	Completed 27 June 2023	Introduction and approval to progress to Cabinet C/F from Stronger Communities Select Committee Work Programme: Recommended to Cabinet	Surjit Balu
2	Housing Repairs Value for Money	27 June 2023  Completed 26 Sept 2023	Value for Money (Exempt Report)  Update from Strategic Director	Andrew Small
<b>26 September 2023</b>				
3	Housing Allocation Scheme	Completed 26 Sept 2023	12-month review of the Housing Allocation Scheme	Surjit Balu
4	Annual Lettings Report	Completed 26 Sept 2023	To scrutinise allocations and lettings performance for 22/23 C/F from Stronger Communities Select Committee Work Programme 2022/23	Surjit Balu
5	Safer Streets	Completed 19 March 2024	C/F from Stronger Communities Select Committee Work Programme.	Caroline Wiggins
6	Landlord Compliance Policies Fire Safety Policy Gas and Heating Policy Lift Safety Policy Water Safety Policy Electrical Safety Policy	Completed 26 Sept 2023	To review compliance policies that are a regulatory requirement and form part of the Council's wider organisational commitment to driving a health and safety culture amongst staff Status and contractors.	Surjit Balu

	Item	Date	Progress/Comments	Lead Officer
7	Asset Based Community Development – Community Champions	Completed 26 Sept 2023		G Wallis
<b>16 January 2024</b>				
8	Qualis Property Solutions Performance Reporting	Completed 16 Jan 2024	Presentation on Housing Repair Performance (Qualis)	Surjit Balu / Ben Johnson (Qualis)
9	Home Ownership	Completed 16 Jan 2024	Pre- Cabinet scrutiny	Surjit Balu
10	Older Person Strategy	Completed 16 Jan 2024	Pre – Cabinet Scrutiny	Surjit Balu
11	Damp and mould policy on the forward plan	Completed 16 Jan 2024	Pre- Cabinet Scrutiny	John Taphouse
12	HRA Business Plan	Completed 16 Jan 2024	Pre- Cabinet Scrutiny	Surjit Balu
<b>5 March 2024</b>				
13	Housing Asset Management Strategy	Completed 5 March 2024	Pre cabinet scrutiny	Surjit Balu John Taphouse
14	Customer Services (Overall satisfaction)	Completed 5 March 2024	To receive an update on improvements to this Key Performance Indicator. Deferred to 5 March	Susan Lewis
15	Epping Forest Health and Wellbeing Strategy	Completed 5 March 2024	Annual Report Deferred to 5 March	Gill Wallis Fabrizio Ferrari
16	<i>Annual Housing performance report</i>	<i>Next Municipal Year</i>	<i>Report on annual housing KPI's including compliance around the Building Safety Act <b>POSTPONED</b> to align with end of year data collection</i>	<i>Surjit Balu</i>
17	<i>Tenant Satisfaction Measures</i>	<i>Next Municipal Year</i>	<i><b>POSTPONED</b> Survey commissioned postponed to align with reporting period.</i>	<i>Surjit Balu</i>

	Item	Date	Progress/Comments	Lead Officer
<b>19 March 2024</b>				
18	Presentation from the District Commander for Epping Forest and Brentwood	Completed 19 Mar 2024	Annual Report	Caroline Wiggins
19	Community Safety Partnership	Completed 19 Mar 2024	Annual report and review of the district Strategic Intelligence Assessment	Caroline Wiggins
<b>Proposed Items to be consider in the next municipal Year 2024/25</b>				
	Housing Repair Value for money	tbc	Recommendation item 8 minutes 27 June 2023 Further work to be undertaken/ annual benchmarking commissioned and reported to this scrutiny.	
	Annual Housing performance report	tbc	Report on annual housing KPI's including compliance around the Building Safety Act Report align with end of year data collection	Surjit Balu
	<i>Tenant Satisfaction Measures</i>	<i>Next Municipal Year</i>	<i>Survey commissioned report to align with reporting period.</i>	<i>Surjit Balu</i>